

Non-Custodial/Visiting Parent (NCO) Intake Form

Name

First Name

Last Name

Date

dd-MMM-yyyy

Address

Street Address

Address Line 2

City

State/Region/Province

Postal / Zip Code

Country

Employer Name & Work Phone

Nature of Allegations (Briefly summarize the court-ordered requirements from your perspective.)

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Substance Abuse Monitoring (if ordered, are they required to submit clean drug/alcohol screens prior to visits?)

Substance Abuse Monitoring (If ordered)

Mental Health Protocols (e.g. Are there emergency medications they must carry or physical health limitations you have?)

Vehical Details (Make, model, color, and license plate of the car the NCP will use to arrive at the visit location)

Multi Line

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STANDARDS OF CONDUCT & SERVICE AGREEMENT *

By signing below, I explicitly agree to adhere to the following operational safety protocols:

1. **Staggered Arrival Windows:** The Custodial Parent agrees to arrive exactly 15 minutes prior to the visit and depart exactly 15 minutes after. The Visiting Parent agrees to arrive exactly at the start time and must remain at the site for 15 minutes after the visit ends. This prevents any physical contact between parents [SVN].
2. **Continuous Visual & Audio Proximity:** The Monitor must see and hear all interactions between the parent and child at all times [SVN].
3. **Prohibited Conversation Topics:** The visiting parent shall not discuss the court case, custody evaluations, financial disputes, or make disparaging remarks about the other parent or family members [SVN]. Whispering or speaking in unapproved foreign

☐ I accept the Terms and Conditions.